

## Cross Sector Leadership Table

Friday 11 November 2016

9:00am coffee for 9:30am. Meeting concludes at 11.30am.

Griffith University Logan Campus Building L07 Room 4.07

Secretariat: Kellie Hinchy (e) [k.hinchy@griffith.edu.au](mailto:k.hinchy@griffith.edu.au) (ph) 3382 1163

### Agenda

Item	Time	Papers / notes
1. Coffee and informal meet and greet	9:00am-9.30am	
2. Acknowledgment of Country and welcome and introductions	9:30am-9:35am	
3. Minutes and actions from previous meeting	9:35am-9:40am	Attachment
4. Terms of Reference for Multicultural advisory group	9:40am – 10:00am	Blaise Italbo Attachment
5. Project 11 - Early detection and support for developmental vulnerabilities: Implementation considerations	10:00am-10:15am	Kylie Johnstone
6. Cross Sector Leadership Table Community Leaders: thoughts and future directions	10:15am-10:30am	Roger Marshall & community leaders
BREAK	10:30am-10:40am	
7. Nth America trip and reflections	10:40am-11:10am	Lesley Chenoweth, Jane Frawley, Matthew Cox
8. Logan Together: taking stock of progress and thinking ahead to next year.  Setting up agenda for December meeting.	11:10am-11:30am	Matthew and general discussion
9. Wrap up and meeting close	11:30am	Margaret Allison

## Membership

Margaret Allison	Chair	margaret.allison4@gmail.com
Alan Bunce	Logan Village State School	abunc3@eq.edu.au
Allison McClean	Waterford West State School	Amccl10@eq.edu.au
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Sue Scheinpflug	Brisbane South PHN	sscheinpflug@bsphn.org.au

# Cross Sector Leadership Table

Friday 14 October 2016

9:30-12:00pm

**Attendance:** Note membership list attached to these minutes

**Apologies:** Brett Bricknell, Prof Lesley Chenoweth, Prof David Crompton, Amanda Currie, Jane Frawley, Roger Marshall, Alison McClean, Sue Scheinpflug, Soraya Shah, Leith Sterling, Janet Stodulka, Aunty Robin Williams

**Proxies:** Ruth Wall for Sue Scheinpflug, Luke Robinson for Janet Stodulka, Helene Fuller for Amanda Currie, Amanda Trunley for Leith Sterling.

**Visitors:** Skye Frazer-Ryan, Queensland Health, Kylie Johnston, Dr Kym MacFarlane, Louisa Whettam

## MINUTES

### 2. Welcome and Introductions

Ms Margaret Allison, Chair, welcomed everyone to the October meeting of the Cross Sector Leadership Table and noted the apologies.

### 3. Minutes and Action from the previous meeting

The minutes from the September meeting were confirmed. With regards to the Action Register, Mr Matthew Cox reported the following:

- The Logan Community Response to Domestic and Family Violence action plan would be included on a future meeting agenda.
- Paster Ross Smith and Josephine Aufai are organising a meeting of Logan Faith groups.
- A tour of Yarrabilba is being organised. Members will be advised shortly of a proposed date.
- The Community Mobilisation campaign will be included on a future meeting agenda.
- Due to illness of the presenter, the project of the month: Decrease smoking, drinking and drug consumption, will postponed to a future meeting.

### 4. Maternity project update

The Chair invited Matthew Cox to speak to this item. Matthew reminded members that two issues arose when this project was presented to the Committee at a previous meeting. One was transparency around amendments and approval of the project and the other was the development of a community governance structure. Meetings were held between the representatives of the project team and Queensland Health at which there was a unanimous agreement on a way forward which includes:

- A working group has been formed to which a Health Consumers Queensland representative has been appointed as Chair;
- Resources have been put aside for the appointment of a Project Director; and
- Logan Together will develop a business case for the project.

Jennifer Crimmins requested that child development from 6 weeks to one year be more fully developed into the project to which Matthew Cox advised that this important focus would be the next set of issues for the project group to develop. Ms Crimmins also requested that the proposal be amended to include Child Health Queensland.

The Chair announced that Mr Brett Bricknell, who had played an important role in this project, was leaving Queensland Health and that a letter of acknowledgment would be sent to him on behalf of the Committee.

**Action:** Minor amendment to be made to the project proposal to include Child Health Queensland.

**Action:** Letter of acknowledgement to be sent to Mr Brett Bricknell.

#### **5. Project of the month: Early detection and support for developmental vulnerabilities – concept approval.**

The Chair welcomed Ms Kylie Johnston, Project facilitator, and Ms Skye Frazer-Ryan from the Centre for Children's Health and Wellbeing.

Ms Frazer-Ryan presented the latest AEDC data stating that the data showed that over the past data period, Logan children showed consistent improvement in language and communication however there was reason for concern in relation to the emotional maturity and social competence domains.

Ms Johnston presented the proposed theory of change and the ideal model of early detection and support for Logan children along with a number of priority action areas all of which are detailed in the project proposal.

**Decision:** The Leadership Table endorsed in principle the project as outlined and supports further development of the project.

#### **6. Multidisciplinary support for Early Childhood Centres – concept approval**

The Leadership Table was briefed on the Multidisciplinary support for Early Childhood Centres and supports in principle the project as outlined. The Leadership Table recognizes that this project is in its infancy and supports progress to co-design and development of a model.

**Decision:** The Leadership Table endorsed the Multidisciplinary support for Early Childhood Centres project proposal in principle and supports progress towards the development of a co-designed model of delivery.

## **7. Play as a soft entry, universal, early intervention and prevention tool**

The Leadership Table was briefed on the research work being undertaken between Griffith University and Communities for Children around play as a soft entry, universally accessible, early intervention and prevention practice model (SUEIP).

## **8. Project development and the role of project groups and the Leadership Table**

This item was not discussed and will be carried forward to a future meeting.

## **9. General business**

- Ross Smith suggested a working party be established to discuss how to engage community trust.
- Lori Rubenstein will be undertaking a review of Logan Together similar to that carried out by 99 Consulting earlier this year. Lori will seeking input to the review from Committee members.
- Matthew Cox is going on a trip to USA/Canada with Logan City Council Mayor Luke Smith to visit collective impact projects across those countries.

### **Meeting close**

The Chair thanked all for attending. Meeting closed at 12.00pm. The next meeting of the Cross Sector Leadership Table is scheduled for Friday 11 November 2016.

## Membership List

Margaret Allison	Chair	margaret.allison4@gmail.com
Alan Bunce	Logan Village State School	abunc3@eq.edu.au
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### Action Register

Action Number	Date	Action	Who	Due by
16	15/07/16	The Logan Community Response to Domestic and Family Violence action plan to be included on the agenda of the October 2016 meeting.	Secretariat	Future meeting
21	09/09/16	A tour of Yarrabilba to be organised for interested members.	Secretariat	Scheduled for 5 Dec
22	09/09/16	Community mobilisation campaign to be included on the agenda of a future meeting.	Secretariat	Future meeting
23	09/09/16	Project of the month: Decrease smoking, drinking and drug consumption to be included on the agenda of a future meeting.	Secretariat	Future meeting
24	14/10/16	Minor amendment to be made to the project proposal to include Child Health Queensland.	Matt Statham	completed
25	14/10/16	Letter of acknowledgement to be sent to Mr Brett Bricknell.	Margaret Allison	completed

### Decision Register

Decision Number	Date made	Decision
1	11/03/16	Accept the Terms of Reference as a working document.
2	11/03/16	To allow for additional proxy members as long as they are fully briefed prior to attending the meeting.
3	13/05/16	A long-term Roadmap to be delivered at the end of 2016
4	10/06/16	The Leadership Table endorsed the statement of project priorities as reflecting the Table's views.
5	12/08/16	The Leadership Table endorsed the Maternity Continuity of Care proposal in principal, subject to the detailed written proposal being finalised with stakeholders.
6	14/10/16	The Leadership Table endorsed the concept proposal for the Early detection and support for developmental vulnerabilities project and supports further development of the project.
7	14/10/16	The Leadership Table endorsed the Multidisciplinary support for Early Childhood Centres project proposal in principal and supports progress towards the development of a co-designed model of delivery

## **Logan Together Multicultural Advisory Group**

### **Terms of Reference**

#### **Purpose of the working group**

- To increase the capacity of Logan Together to engage and partner with Culturally and Linguistically Diverse (CALD) background communities and develop strategies for involving CALD consumers/communities in the activities of Logan Together.
- To provide advice on relevant matters affecting child and family outcomes for people of Culturally and Linguistically Diverse (CALD) backgrounds (including refugees).
- To provide assistance to Logan Together to ensure CALD Community/consumer participation and engagement in the planning, implementation and evaluation of services provided by Logan Together.

#### **Scope & Functions**

- To provide expert advice and feedback on the effectiveness and appropriateness of the services provided by Logan Together to its consumers from CALD backgrounds.
- To assist Logan Together to meet its obligations with regard to Queensland Government's Multicultural Policy and Queensland Government Language Services Policy, and City of Opportunities Cultural Diversity Strategy 2013- 2016.
- Explore new funding/partnership opportunities to implement new initiatives.
- Investigate and advise on the development of culturally appropriate resources.
- Problem solve and resolve other related issues which inhibit progress of the elements of the Multicultural Action Plan.
- To provide effective processes for CALD consumer participation in planning, policy development, service provision and service evaluation.

#### **Chair**

Rotational or as determined by the Logan Together Multicultural Advisory Group.

#### **Secretariat**

Logan Together

#### **Membership**

- Logan Together Representation as needed
- Ethnic Community Council Logan
- Members from the 7 members from Access Community Leaders Connect Group. (to facilitate consultation and involvement of all leaders from both faith and ethnic community groups and association, 7 member of the current Leadership



group/champions from community managed by Access will be selected to form the Logan Together Multicultural Advisory Group. Members will be expected to report actions or consult with the broader Community Leaders Connect Group as well as their own communities on regular basis.

### **Relationships**

The Logan Together Multicultural Advisory Group will report to the Community Leaders Connect Group.

### **Frequency and Location of Meetings**

- Monthly, initially to establish The Logan Together Multicultural Advisory Group
- Bi-monthly once the structure is established and functioning well
- Meetings will be held at .....

### **Quorum**

50% of membership plus one

Nomination of an appropriate proxy is accepted by the Logan Together Multicultural Advisory Group

### **Agendas & Minutes**

- An agenda will be prepared by the Secretariat of the Logan Together Multicultural Advisory Group and provided to the membership one week prior to the meeting.
- Standing agenda items will be determined by The Logan Together Multicultural Advisory Group
- The Secretariat will provide Minutes of the meetings to Members of The Logan Together Multicultural Advisory Group and relevant others.

### **Review Date**

November 2017 (unless otherwise determined by The Logan Together Multicultural Advisory Group)