

Cross Sector Leadership Table

Friday 10th November 2017

9:00am coffee for 9:30am. **Meeting concludes at 11:30am.**

Building L07 Room 4.07, Griffith University Logan Campus Building L07 Room 4.07

Secretariat: Jen Kyriacou (e) j.kyriacou@griffith.edu.au (ph) 3382 1163

Agenda

Item	Time	Papers / notes
1. Coffee and informal meet and greet	9:00am-9.30am	
2. Acknowledgment of Country and welcome and introductions	9:30am-9:35am	
3. Minutes and actions from previous meeting	9:35am-9:40am	Attachment
4. Community Hubs	9.40am-9.50am	Matthew Cox
5. Good Start Program	9.50am-10.30am	Sebastien Brigano
Morning tea		
6. Community Mobilisation Update	10.40am-11.10am	Pete Cunningham
7. Citizen Engagement Budget discussion	11.10am-11.30am	Sandra Fields
8. General business and meeting wrap up	11.30 am	Chair

Membership

Margaret Allison	Chair	margaret.allison4@gmail.com
Alan Bunce	Logan Village State School	abunc3@eq.edu.au
Allison McClean	Waterford West State School	Amccl10@eq.edu.au
Amanda Currie	Dept. of Communities, Child Safety & Disability Services	amanda.currie@communities.qld.gov.au
Andrea World	Community Representative	worldy@bigpond.net.au
Nick McGuire	Logan City Council	annetteturner@logan.qld.gov.au
Angela TuiSamoa	Community Representative	angelange72@hotmail.com
Cath Bartolo	YFS	cathb@yfs.org.au
Craig Kennedy	Child and Youth Community Health Services	craig.kennedy2@health.qld.gov.au
David Crompton	Addition and Mental Health	David.crompton@health.qld.gov.au
Debbie Miscamble	The Salvation Army / Communities for Children	debbie.miscamble@aue.salvationarmy.org
Aunty Faith Green	Community Representative	fgreen1965@gmail.com
Geoff Woolcock	Logan Child-Friendly Community Consortium	Geoffrey.Woolcock@usq.edu.au
Jacinta Powell	Logan Hospital	Jacinta.powel@health.qld.gov.au
Jane Frawley	Logan City Council	janeFrawley@logan.qld.gov.au
Luke Robinson	Dept. of Social Services	luke.robinson@dss.gov.au
Josephine Aufai	Community Representative	
Karen Dawson Sinclair	Community Representative	k.dawsonsinclair@griffith.edu.au
Kim Wright	Kingston East Neighbourhood Group	manager@keng.org.au
Leith Sterling	The Benevolent Society	leith.sterling@benevolent.org.au
Linda O'Brien	Griffith University	l.chenoweth@griffith.edu.au
Mary Anne Collier	Yourtown	mcollier@yourtown.com.au
Matthew Cox	Logan Together	Matthew.cox@griffith.edu.au
Michael Jacobs	Community Representative	admin@keng.org.au
Michael Tizard	The Creche & Kindergarten Assoc	m.tizard@candk.asn.au
Niki Gooch	Access Community Services	nikig@acsl.org.au
Aunty Robyn Williams	Community Representative	Robbie59williams@hotmail.com
Roger Marshall	Logan East Community Neighbourhood Assoc.	rogermarshall@bigpond.com
Pastor Ross Smith	The Vine Community Church	thevine@ozemail.com.au
Nicola Cooke	Anglicare Southern Queensland	sshah@anglicaresq.org.au
Louise Litchfield	Brisbane South PHN	llitchfield@bsphn.org.au

Cross Sector Leadership Table

Friday 13th October 2017

Meadowbrook Room, Griffith University Logan Campus, University Drive, Meadowbrook

9:30-11:30pm

Attendance: Note membership list attached to these minutes

Apologies: Niki Gooch, Ross Smith, Karen Dawson Sinclair, Kim Wright, Michael Jacobs, Angela TuiSamoa, Deb Miscamble

Visitors: Sandra Fields (presenting), Cathy Boorman – DoCCSDS (presenting)

Minutes

1. Welcome and Introductions

Ms Margaret Allison, Chair, welcomed everyone to the October meeting of the Cross Sector Leadership Table (CSLT) and noted the apologies.

The Chair noted Prof. Lesley Chenoweth has retired as Pro Vice Chancellor and Head of Logan Campus, although will continue with Griffith University in another capacity. Thanks were given for the contribution made by Professor Chenoweth. Linda Hammond was welcomed to the Cross Sector Leadership Table as the new Pro Vice Chancellor and Head of Logan Campus.

2. Minutes and Action from the previous meeting

The minutes from the September meeting were confirmed. Matthew Cox updated action items. With regard to Action 41, it was noted, under the auspices of Linda Hammond, this research Agenda has grown quite substantially.

3. Director's Update

The Director provided an overview of the Logan Get Together on the 5th October. The day as well received by attendees. A request for feedback has been sent to attendees and a document outlining the early responses was tabled. It is anticipated this event will be held same time in 2018.

Action 43: Secretariat to ensure government representatives have received the Logan Get Together feedback request.

The Director reported on progress being made in the early learning networks, namely facilitating clusters of schools and early childhood feeder centres to provide learning and support. The Department of Education has funded a project to enable early years coaches to work with the schools and families. A workshop will be held on the 1st December with our early years and health

networks to explore ways of progressing integrated service models including the early learning networks.

Following on from the Logan Get Together we will be hosting a series of webinars with the Harwood Institute team in November for interested parties. The intent of these webinars is to build knowledge and skills amongst voluntary participants.

Linda Hammond was welcomed to the meeting. Linda provided an overview of work being undertaken with Logan Together and ongoing plans. This includes the Data Lab and how do we put the tool, technologies and infrastructure around this. Leverage what we have done in linking data and how do we obtain this evidence and build that understanding of our community. Proposal will be going ahead in the next couple of weeks with strong buy in from Logan City Council. Logan Together will be a key component.

3. Queensland Government's response to Logan Together's Roadmap

Cathy Boorman and Erin Earle from the Department of Communities, Child Safety and Disability Services presented on the Queensland Government's contribution to Logan Together's Roadmap.

The Queensland Government contributions prioritise 9 Focus areas, five of which are local, service delivered based projects:

1. Community-based child and maternal support
2. Integrated service delivery through one-stop-shops and hubs
3. Strategies to support children with special learning requirements:
4. Community education and engagement to raise awareness of protective factors that promote positive child development and family outcomes
5. Development of an integrated workforce with common skills and capabilities that promote childhood development

And four focus areas are centrally driven across Queensland Government projects:

6. Contribute to shared child and family wellbeing outcomes and accountability framework
7. Access to and analysis of child development and investment data to better target and evaluate services and client outcomes
8. Identify and advise on options for funding flexibility
9. Advice on preferred approach to realigning investment to achieve better early childhood development outcomes

These projects are linked and will be informed by evaluation approach and shared outcomes.

4. Citizen Engagement Update

The Community Connection and Engagement Strategy – Options for Implementation document was tabled. Sandra Fields spoke to this document. There have been some changes to the Community Connection and Engagement strategy tabled at September meeting, namely:

- Online engagement identified as the sixth way;
- Identified Community Engagement Coordinator as an Aboriginal or Torres Strait Islander person;
- Volunteer Lead as a paid role.

Sandra spoke to the suggested resources required for stage one which will take the strategy through until June 2018. It was noted the Backbone can fund some of the roles outlined but additional help from Community partners will be required to build a solid foundation. Discussion ensued.

The Chair suggested budget gaps and scalability is discussed at the November meeting. Community Connection and Engagement is also to be listed a standing Agenda item for future meetings.

Action: 44 Budget/Scalability of the Community Connection and Engagement Strategy be listed as an Agenda item for November. Community Connection and Engagement be listed as a standing item.

5. 100 Day Kindy Challenge

Pete Cunningham provided an update on the 100 Day Kindy challenge. The campaign will promote attendance using evidence on the benefits of Kindy. The campaign will be represented by our Early Birds presenting the case “Never underestimate a Kindy Kid”.

The draft scripts and illustrations were presented for discussion. It is anticipated this campaign will be run in cinemas over the school holiday period.

It was noted cost of kindy is a large barrier for a lot of families, as well as an understanding of the difference between Kindy and day care. It was suggested families can't consider the benefits of kindy as they can't afford the cost. Discussion ensued on how this can be addressed through the campaign, perhaps through further information being provided on who they can contact to discuss CCR and CCB. It was noted some of the language may be a little complex in the draft script. Work will continue on the campaign taking feedback into account.

The next meeting will be held on 10th November 2017.

The meeting closed at 11:30am

Membership

Margaret Allison	Chair	margaret.allison4@gmail.com
Alan Bunce	Logan Village State School	abunc3@eq.edu.au
Allison McClean	Waterford West State School	Amccl10@eq.edu.au
Amanda Currie	Dept. of Communities, Child Safety & Disability Services	amanda.currie@communities.qld.gov.au
Andrea World	Community Representative	worldy@bigpond.net.au
Angela TuiSamoa	Community Representative	angelange72@hotmail.com
Cath Bartolo	YFS	cathb@yfs.org.au
Craig Kennedy	Child and Youth Community Health Services	craig.kennedy2@health.qld.gov.au
David Crompton	Addition and Mental Health	David.crompton@health.qld.gov.au
Debbie Miscamble	The Salvation Army / Communities for Children	debbie.miscamble@ae.salvationarmy.org
Aunty Faith Green	Community Representative	fgreen1965@gmail.com
Geoff Woolcock	Logan Child-Friendly Community Consortium	Geoffrey.Woolcock@usq.edu.au
Jacinta Powell	Logan Hospital	Jacinta.powel@health.qld.gov.au
Jane Frawley	Logan City Council	janeffrawley@logan.qld.gov.au
Luke Robinson	Dept. of Social Services	luke.robinson@dss.gov.au
Josephine Aufai	Community Representative	
Karen Dawson Sinclair	Community Representative	k.dawsonsinclair@griffith.edu.au
Kim Wright	Kingston East Neighbourhood Group	manager@keng.org.au
Leith Sterling	The Benevolent Society	leith.sterling@benevolent.org.au
Linda O'Brien	Griffith University	l.chenoweth@griffith.edu.au
Mary Anne Collier	Yourtown	mcollier@yourtown.com.au
Matthew Cox	Logan Together	Matthew.cox@griffith.edu.au
Michael Jacobs	Community Representative	admin@keng.org.au
Michael Tizard	The Creche & Kindergarten Assoc	m.tizard@candk.asn.au
Niki Gooch	Access Community Services	nikig@acsl.org.au
Nick McGuire	Logan City Council	annetteturner@logan.qld.gov.au
Aunty Robyn Williams	Community Representative	Robbie59williams@hotmail.com
Roger Marshall	Logan East Community Neighbourhood Assoc.	rogermarshall@bigpond.com
Pastor Ross Smith	The Vine Community Church	thevine@ozemail.com.au
Nicola Cooke	Anglicare Southern Queensland	sshah@anglicaresq.org.au
Louise Litchfield	Brisbane South PHN	llitchfield@bsphn.org.au

Action Register

Action Number	Date	Action	Who	Due by
34	12/05/17	A further update to be provided to the CSLT regarding the Department of Communities and YFS DV projects later 2017 or early 2018.	Secretariat	Future meetings
39	14/07/17	A joint meeting of the Cross Sector Leadership Table and Regional Coordination Group to be coordinated.	Secretariat	TBA
40	11/08/17	Child Friendly Community Framework to be further developed and presented back to the CSLT.	Children Together Project	
41	11/08/17	Follow up meeting to coordinate research Agenda for EJEE Research Alliance.	Secretariat	October
42	08/09/17	Liasion with Community Partners regarding co-branding of the Logan Together logo on websites, following the roll out of the new Logan Together website.		
43	13/10/17	Secretariat to ensure government representatives have received the Logan Get Together feedback request.	Secretariat	November
44	13/10/17	Budget/Scaleability of the Community Connection and Engagement Strategy be listed as an Agenda item for November. Community Connection and Engagement be listed as a standing item.	Director/ Secretariat	November and ongoing

Decision Register

Decision Number	Date made	Decision
1	11/03/16	Accept the Terms of Reference as a working document.
2	11/03/16	To allow for additional proxy members as long as they are fully briefed prior to attending the meeting.
3	13/05/16	A long-term Roadmap to be delivered at the end of 2016
4	10/06/16	The Leadership Table endorsed the statement of project priorities as reflecting the Table's views.
5	12/08/16	The Leadership Table endorsed the Maternity Continuity of Care proposal

		in principal, subject to the detailed written proposal being finalised with stakeholders.
6	14/10/16	The Leadership Table endorsed the concept proposal for the Early detection and support for developmental vulnerabilities project and supports further development of the project.
7	14/10/16	The Leadership Table endorsed the Multidisciplinary support for Early Childhood Centres project proposal in principal and supports progress towards the development of a co-designed model of delivery
8	11/11/16	Leadership Table endorsed progressing the following 3 focus projects arising from Project 11 (Early Detection and Support) for further development: <ul style="list-style-type: none"> the development of transdisciplinary support teams to work across early childhood services in several priority districts in the city the integration of public education messaging and activities relating to child health support as part of a wider Logan Together community engagement and mobilisation campaign the development of tools and processes to support better joined up clinical pathways.
9	09/12/16	The Leadership Table provided concept approval for the <i>Ensuring Logan P-2 children have adequate nutrition to learn and grow</i> project for further development, subject to an explicit community co-design component to the project.
10	10/2/17	The 0-8 Community Partners project received concept approval subject to more work being done to resolve the two issues raised and subject to a further presentation on the campaign design by Red Suit.
11	10/3/17	The Young Parents Under 19 project received concept approval
12	10/3/17	School neighbourhoods were agreed as the basis for geographic segmentation of the city.
13	17/6/17	The Early Childhood Education and Transdisciplinary Support concept was endorsed for further development, noting the various points of feedback, most particularly the need to resolve how health supports are provided into the model and how the model will link to the introduction of the NDIS. The proposal should come back to the Leadership Table for further review as it develops.
14	14/07/17	The Early Years Campaign concept was endorsed. The Cross Sector Leadership Table will act as strategic oversight for the concept. Additionally a project group will be formed including community and marketing personnel from Logan Together community partners to further the concept.
15	08/09/17	The Community Connection and Engagement Strategy (Draft 2.2) was

		endorsed.
16	08/09/17	Cross Sector Leadership Table meetings to be rescheduled to Thursdays for the first half of 2018 on trial.

DRAFT

Logan Together Leadership Table Agenda Paper

Title: Implementation of Stage One: *Community Connection + Engagement Strategy*

Meeting date: 13th October 2017

Background

- Building authentic engagement with the people of Logan is critical to Logan Together.
- The draft *Community Connection + Engagement Strategy* was endorsed at the September Leadership Table meeting. It was also presented and discussed at the September Children and Families Chapter meeting.
- Three key changes have been made – inclusion of online engagement as the 7th Way of engaging community, inclusion of an identified Engagement Coordinator position and payment for the Volunteer Lead.
- The final document is being ‘togetherised’.

Key issues

- Implementation of the Strategy will require resourcing.
- The roll-out of the Strategy is proposed in 3 stages – the first stage being between November 2017 and June 2018.
- The Backbone Team can resource part of the Strategy from existing resources, however, additional resources are required to ensure we are positioned for success.
- The following positions can be funded from the existing Backbone budget:
 - 2 x Engagement Coordinators (up to 1.5 FTE's, including an identified position)
 - 1 x Community Empowerment / Volunteer Lead (0.6 - 0.8 FTE)
 - 2 x Community Empowerment Agents (15 hours per week)
 - 1 x Online Engagement Agent
 - Cultural Champions Network (base level)
- The following roles require additional resourcing. The number of these will vary depending on commitment and resourcing levels:
 - Community Empowerment Agents
 - Community Connectors (voluntary), additional Volunteer Lead/s
 - Cultural Champions expansion
 - Empowerment activities

Attachments: Implementation Paper

Recommendations

1. That the Leadership Table agrees on stage one implementation.
2. That members of the Leadership Table self-nominate to work with the Backbone Team in securing agreed resources for stage one implementation.
3. That a Community Connections and Engagement Chapter is established as a platform for collaborative energy.

Community Connection and Engagement Strategy Options for Implementation

Context

The Logan Together Community Connection and Engagement Strategy will provide shared infrastructure for authentic engagement with the Logan community. We hope all Logan Together partners will share in its benefits and can make practical use of the opportunities it presents.

This paper provides implementation advice for consideration by the Leadership Table.

A staged approach to implementation

It is proposed that the Community Connection and Engagement Strategy is rolled-out in the following three stages:

Stage 1 – Establishment (until June 2018)

- Develop and support the connection and engagement network
- Induction, training and development
- Information management
- Establish the foundation (See below)

Stage 2 – Growth (2018/19 financial year)

- Scale-up the size of engagement infrastructure
- Engagement Clearing House (this includes a new position that actively works with orgs, knows what's going on etc. a contact point for Logan)
- Capacity Building – government and orgs for engagement

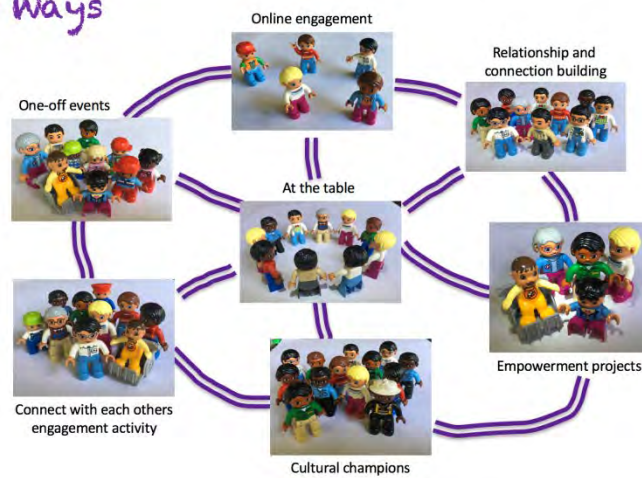
Stage 3 – Embed (Beyond 2019)

- Scale of Network
- Potential fee-for-services
- Deep and authentic engagement is practiced by governments, agencies and organisations

7 Ways of Engagement

The diagram below is an extract from the Community Connection and Engagement Strategy

7 Ways



Resources for stage one

Position	Responsibility	Logan Together Backbone	Logan Together Partners
<p>1. Engagement Coordinators</p> <ul style="list-style-type: none"> • 1 identified position • 1 non-identified position • 1.2 to 1.5 FTE depending on resources and skills availability 	<ul style="list-style-type: none"> • Oversee the implementation and monitoring of the Community Connections and Engagement Strategy. • Build the capacity of organisations and government re authentic engagement • Coordinate information management, training and development • Identify opportunities for linkage between the 7 ways • Make magic happen 	Employed in the BB Team from existing budget	
<p>2. Community Empowerment and Volunteering Lead (0.6-0.8 FTE)</p>	<ul style="list-style-type: none"> • Support the Community Empowerment Agents • Provide volunteer support/ coordination • Support connection with Logan Together priority projects and co-design processes. 	Employed in the BB Team from existing budget	

	<ul style="list-style-type: none"> Actively manage information and feed into the 7 Ways of Engagement 		
3. Community Empowerment Agents <ul style="list-style-type: none"> 2 positions x 15 hours per week 	<ul style="list-style-type: none"> Live locally Work directly with community and volunteer facilitators to build relationships and identify aspirations Help community people establish empowerment projects Provide a link between Logan Together roadmap projects and co-design processes Actively manage information and feed into the other 'Ways' Possibly expand through traineeships and work schemes 	Two positions employed in the BB Team from existing budget	Further positions hosted by partners
4. Online Engagement Agent <ul style="list-style-type: none"> 1 contracted position 	<ul style="list-style-type: none"> Leverage existing online engagement Build opportunities for connection across the 7 Ways of Engagement and other Logan Together initiatives 	Contracted in the BB Team from existing budget	Can scale up with partners
5. Community Connectors (Voluntary)	<ul style="list-style-type: none"> Participate in engagement and listening activities Participate in empowerment projects 	Up to 15 supported directly	Can scale up with partners
6. Cultural Champions Network	<ul style="list-style-type: none"> Structured dialogue with diverse communities Champions and Lead Champion model tapping into broad community networks 	Contribution from existing BB budget	Hosted through Access, scale achieved through partners
7. Empowerment	<ul style="list-style-type: none"> \$10,000 in flexible project funding to 		Can be

activities	support locally generated empowerment activity		scaled by partners
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Resourcing options for Stage One

Item	Total Labour Costs	Cost to expand
Engagement coordinators	\$180,000	N/A
Community empowerment and volunteering lead	\$70,000	N/A
Community empowerment agents + online engagement agent	\$80,000	\$24,000
Cultural champions network	\$20,000	? \$40,000
Empowerment activities	\$10,000	\$10,000
Volunteer costs	\$7,500	\$500 per vol per year
TOTAL	\$367,000	
<i>Current allocation</i>	<i>\$200,000</i>	