

Child and Family Chapter Meeting Notes - Internal

Date: Thursday 21 December 2017
Venue: Salvation Army, Lifeworks Centre, Slacks Creek
Chair: Matthew Cox, Logan Together

Time: 9:00 am
Minutes: Ellen Ferris, Salvation Army

Attendance: Please see document below

Item	Discussion/Decision	Action Required
1. Acknowledgment of Country, Welcome, Introductions, Apologies	Charmaine Stubbs provided an acknowledgement of country Matthew Cox welcomed everyone. Attendance and apologies are recorded below. Welcome to new members – Jess Mudge from Logan City Council and Jasmine Nelson from Dept. of Justice and Attorney General.	
2. Endorsement of previous minutes and actions	The only question arising from the minutes was consideration about whether the item for PD Opportunities remained. It was agreed that the Logan Together Backbone Team would take this on. The previous minutes were confirmed. Previous Actions - All previous actions which are due for review are included in the items below, are on the reverse page or have been completed.	
3. Conflicts of Interest	There were no conflicts of interest declared.	
4. Meeting Timing/Format	Ellen Ferris led discussion in relation to the responses from the survey of members. Responses were fairly evenly split between Thursday and Tuesday morning. The current venue is not available on Tuesday. The group decided to keep the meeting at the same time/date - 3 rd Thursday of the month from February to December from 9 - 11.30am with a morning tea/networking break in the middle.	
STRATEGIC		
5. Community Connection and Engagement Strategy – <ul style="list-style-type: none"> • The Backbone Engagement Team • PD development and recruitment 	Sandra Fields advised of the development of the Backbone Engagement Team with a staffing structure of 2 x Engagement Coordinators – 1 x Indigenous and 1 x Other, 1 Engagement Lead and 2 Empowerment Agents. Some of these roles are temporarily filled. Position Descriptions (PDs) are being developed. Indigenous community leaders will be consulted. Ellen Ferris and Susan Cary offered to assist with development of the PDs. The idea is to bring together the engagement work that is already happening in the community and fill in some other gaps and take a more sophisticated approach. Some of the Engagement Team will be at the Cross Sector Leadership Table, some sit in the Backbone team and others in other agencies. Susan Cary commented	

<ul style="list-style-type: none"> • The Logan Engagement Institute 	<p>that it is important that links to the key people are occurring and correct information comes out.</p> <p>Sandra referred to the paper - <i>The Logan Engagement Institute</i> (as attached) which was also presented at Cross Sector Leadership Table meeting. The concept is to develop some structure around engagement, provide a platform using the Open Spaces approach for people to come together, share information, increase our skills and learn from each other. It will be a quarterly form that will be open to everyone. Ellen Ferris will assist with some of the coordination. Susan Cary suggested that when the Early Years coaches come on board this will be a place for them to engage. Matthew Cox added that the aim is for a permanent ability to have a conversation with community. Marilyn Casely commented that people won't understand what this is and that the group/community should set the format. It was clarified that the institute was for practitioners and not community members/residents so we are learning community engagement – a Community of Practice for people who engage with the community. The LLA and CCAPP Masterclasses provide some related activity so it will be important to factor these in and co-design the approach.</p>	
<p>6. Logan Together Projects Update</p>	<p>Sandra Fields presented a Progress Update (as attached) which was recently submitted to the Cross Sector Leadership Table. This is designed to describe Logan Together projects with one title and a framework, include some of the big measures for life stages, a budget line where we have it and traffic light representation of the progress. Sandra is seeking clarification/feedback about what we are calling things and the detail in the document. Also she wants to know if this structure works for Chapter members in terms of a quarterly update. A revised document is to be taken back to the Cross Sector Leadership Table. Chapter members supported the idea. Nadine Lepre suggested including key contacts (these are on the new Logan Together website). It was also noted that the LLA and some CfC matters sit outside of the Logan Together focus. Sandra will meet with key people to get further information to set the structure and which projects fit where. Action: Chapter members are to provide feedback to Sandra sandra.fields@griffith.edu.au</p>	<p>Chapter members are to provide feedback to Sandra sandra.fields@griffith.edu.au</p>
ACTION		
<p>7. Regional Child and Family Committee Updated Priorities</p>	<p>Nadine Lepre and Liz Power provided an update about the RCFC – Regional Child and Family Committee (see attached Communique and Presentation). This is made up of people who have a role in DV reform - State Government (Director level), together with Federal representation from DHS, funded services such as The Benevolent Society and YFS. Logan Together has also joined the Committee. The focus is on families at risk of entering the child protection system or who are already in the system. New priorities have recently been set:</p> <ul style="list-style-type: none"> • Prioritising Services to Adults who are Parents • Support the integration between the two reform program areas (Supporting Families Changing Futures and Domestic and Family Violence) • Prioritising Services to High Risk Adolescents • Addressing the disproportionate representation of Aboriginal and Torres Strait Islander (ATSI) children <p>Nadine explained the interrelation between the RCFC, LLAs and Logan Together Child and Family Chapter and Cross Sector Leadership Table (see attached diagram). The outcomes from the RCFC and LLAs Inform the work</p>	

	of this Chapter.	
INFORMATION SHARING		
8. 3D Model Presentation of Yarrabilba and Art Work for Child Safety	<p>Louisa Whettam advised that she facilitates both the Browns Plains and Beaudesert LLAs and in both Yarrabilba has kept coming up as an issue. To demonstrate some of the issues Louisa built and presented a 3D model of Yarrabilba. Over the last year a number of groups besides the LLA have started operating in Yarrabilba - including Logan River Early Years Neighbourhood Network, CHAPS and Youth Network. There are some services including a couple of play groups but also some gaps and it is difficult for services to get out to there. The LLA is wanting to connect into the other groups and also get a community hub as a place for services. Rent is cheap, some homes are big and house multiple families. There are transport issues including the cost of fuel which has negative implications for school attendance. The birth rate is growing faster than originally thought – 200 births last year. Susan Cary advised that Logan City Council is developing a community space (primarily for sports) expected by August next year. Matthew Cox advised that currently 1½% of Logan’s population live in Yarrabilba and in 10 years this is expected to grow to 10%. This gives Logan the opportunity to get it right and provide a more organised and coordinated response.</p> <p>Louisa presented a beautiful art work piece she has painted for Child Safety - called ‘Collaboration.’ She provided an explanation of the painting and how it reflects the various entities and people working together in Logan.</p>	
9. Logan-Beenleigh LLA Forum Issues	No issues were raised at the last forum which was held on 14 December.	
10. Domestic Violence Response	<p>Rebecca Maurer, Integration Manager, Child Safety provided an update on the Domestic and Family Violence Integrated Service Response. This came from the Not Now, Not Ever Report with Logan being the first urban trial location. Key elements of the integrated response include a common risk assessment framework, an interagency response to high risk cases and information sharing guidelines, a co-designed approach, a Common Risk and Safety Framework for site locations and Information Sharing Guidelines – State-wide. The response includes the establishment of a High Risk Team and multi-agency responses to improve and increase safety for victims and their children while increasing perpetrator accountability. Agency partnerships identify service delivery gaps and find local solutions to bridge these gaps. WAVSS in partnership with Centacare are the lead NGO providing specialist DFV advice and coordination to the High Risk Team. This team does not replace an individual organisation’s core business responses to domestic and family violence. The integrated response is supported by an IT solution with a portal for referrals. Currently there are about 60 active cases but the average is about 40. At this stage it is hard to measure the success of the response as there has been more activity with more people seeking help. However more conversations are occurring with women, children are included in the response, there is therapeutic and financial support, support for re-engaging with school (DET has an aligned project led by Kerri Chard), children’s counsellors and involvement of Justice groups. The voice of families is guiding the trial. There is a lot of data associated with the</p>	

	<p>project which supports success. Throughout the trial there is a process of external evaluation and this is undertaken by the Centre for Domestic and Family Violence Research (Central Queensland University). Other developments are the Building a Stronger Service System Project, Practice Standards Development and Specialist Court – Beenleigh. Uncle Noel questioned the involvement of the Justice system. Rebecca advised that some reforms also happening in the Justice Dept. Matthew Cox suggested that a presentation be made to the Cross Sector Leadership Table in 2018.</p>	
11. DET Early Childhood Pilot	<p>Susan Cary advised that DET has funded 2 positions – an early child hood kindy teacher and a language teacher. They are looking for opportunities to connect families to kindergarten and there is more work to do to link in refugee and asylum seeker families. Logan does not have a lot of stand-alone community kindergartens and DET are having conversations about how some places can be secured in 2019. Susan advised that this is a great project and if any of Chapter members work is with families with kindy aged kids please contact Grainne Taia. Grainne has indicated that this project is having a good effect on morale and some parents are considering doing some work.</p>	
12. 7-12 Project Group	<p>Earlier this year we decided that this was not a priority for the Chapter for 2017 and we would review in December. There has been no progression and it was decided to remove it from the list of issues. When we are in a position to progress we can take on again.</p>	
13. Logan Together Wider Update	<p>Matthew Cox advised</p> <ul style="list-style-type: none"> • 2018 focus will be to get more organised with information and collaboration. A new website http://logantgether.org.au/ has just been launched and there will be a clean-up of project groups and governance structures and more clarity about connecting to the Roadmap. • Community Engagement will be a significant focus. • Kindy Conversations – Penny Goodall is leading this. The Family Kindy Guides (enrolment guides) have been finalised with the aim that they be used to work through with families and not just handed it to them. If anyone has any feedback about guide or Kindy Conversations please send to Sandra Fields. There will be an evaluation of the Kindy Conversations approach occurring in 2018. • The Early Years website http://theearlyyears.com.au/ went live today and the campaign will include cinema advertisements, brochures and posters. If there is a big demand we can print more of the resources. • Logan Together will be moving into a new space – a former facilities building on the right at the entrance to the University. • Logan Together Website – Sandra Fields advised that this includes a section for partner achievements so if Chapter members have a project it can be listed here – just let the Logan Together backbone team know. 	
GENERAL BUSINESS		
14. Other Business	<ul style="list-style-type: none"> • Coalition Wellbeing Survey – Charmaine Stubbs advised that a new survey was released by the CREATE team in last 2 weeks. She advised that she will coordinate running the survey for the Child and Family Chapter (coalition) early in 2018 and this will include partnerships administered by CfC. Sara Branch will be invited to the Child and Family Chapter meeting in February to give an update about the CREATE Project and the survey. Ross Homel will be invited to the March Cross Sector Leadership Table to discuss the 	

	<p>CREATE project and Rumble’s Quest.</p> <ul style="list-style-type: none"> • CfC Update – Debbie Miscamble advised that she had met with Matthew Cox and Sandra Fields recently and discussed the work of CfC needing the capacity to have a more indepth engagement in the Logan community than the Child and Family Chapter was providing. As a result CfC will reconstruct the CfC Committee in 2018. CfC people will still be active members of the Chapter and will provide feedback from the Committee to the Chapter. The new CfC Committee will include some students and capture the voices of young people, families and children though the CfC spaces and co-design a way that families and children can have more involvement in decision making. The first CfC Committee meeting will probably be in March. An EOI process will be established and nominations are welcome from Chapter members. • CfC Painting – Debbie Miscamble presented Logan Together a print of the painting entitled ‘Raising our Young Mob Up Strong’ which was done to describe the work of CfC and its’ partners. • Play Cave – Charmaine Stubbs advised that CfC is hosting a play extravaganza from 9 - 11 January - 10 am – 1 pm – see attached flyer. Some research will be conducted during this activity. • ARACY Forum - 26 March 2018 – Susan Cary advised of the forthcoming forum at which the State of Children Report will be launched and Dr Brian Baumberger will be a speaker. • Logan City Council Update - Michelle Griffin advised that the Affirmation cards presented by Carrie Rose at the last meeting are being developed into a book. Also some new staff will be joining the team in January and this may mean a change in who is looking after the child and family work. 	
<p>15. Any questions about Issues, Projects or Funded Activities</p>	<p>Christine Grose advised that the Sure Steps was now on track. There were no questions about other issues, projects or funded activities.</p>	
<p>16. Next meeting – date, time, venue</p>	<p>Next meeting is 15 February 2018 and will be at the Salvation Army.</p>	

Child and Family Chapter Meeting - Issues and Updates, Projects and Funded Activities – 21 December 2017

Issues and Updates:

Issue	Status Update	Next Steps	Contact
Model for Cultural Champion Response Service Delivery	Arrange a meeting with key stakeholders in Aboriginal & Torres Strait Islander and CALD community to discuss cultural champions group formation - in this meeting aim is to task the group with identifying: <ol style="list-style-type: none"> all groups across Aboriginal & Torres Strait Islander and CALD community that are represented in Logan, any possible challenges with engaging with these groups, any existing networks or groups that exist, their function and how successful they are, what are the known challenges of bringing these different groups together 	Reconvene the group from stage 1, pull together all the information from the fact-finding mission and form the plan for workshop in late Jan/early Feb 2018	Louisa Whettam
Domestic Violence Response	Handed over to Chapter members representing DV spaces.	On the agenda for today's meeting	Nadine Lepre → Kristy Edwards
PD Opportunities Coordination/Calendar	Reviewed at this meeting.	Logan Together Backbone Team is to work on this in 2018. The idea is to develop a calendar of PD opportunities.	Logan Together Backbone Team
Family and Child Connect and Local Level Alliance (LLA) Updates	Two Priorities in the Browns Plains LLA <ol style="list-style-type: none"> Yarrabilba and the service infrastructure lacking in the catchment and the need for a Community Hub. Allied Health and the 'Timely Access for Families'. The LLA has mapped out this issue and have developed a tool for services who are working with families to use to have alternative timely access in the interim while on a waiting list. Logan-Beenleigh LLA – on the agenda for today's meeting	Browns Plains LLA - To meet with other LLA'S across the south east to get a broader picture of this Allied Health wait list issue and how we can work in collaboration that will allow families in Logan, Gold Coast, Bayside & Beaudesert to have timely access to Allied Health.	Nadine Lepre, Liz Power, Louisa Whettam
Communities for Children Updates	Underspend - proposal for expenditure – awaiting decision from DSS	Further consideration by the Chapter after DSS decision	Debbie Miscamble
7-12 Project Group	Reviewed at this meeting	To be removed from the list	
Father Engagement	Not a priority for the Chapter for 2017	Review in February 2018	Kim Wright, Michael Jacobs.

Projects and Funded Activities:

Issue	Contact	Progress		
		On track	Needs support	Stuck
CfC Funded Activities	Debbie Miscamble			
Children Together	Geraldine Harris, Giselle Olive			
Community Connection and Engagement Strategy	Sandra Fields			
Kindy Conversations (formerly 100 day Kindy Challenge)	Penny Goodall			
Support for Young Parents	Nadine Lepre		Still working on clarifying distribution and evaluation plan- contact has been made with newly appointed Midwifery Unit Manager	
Youth Homelessness	Nadine Lepre		Participation #s low, needs support to clarify more realistic action plan	
Community of Practice – Workforce Development	Marilyn Casely, Jenny Cartmel			
Sure Steps Project	Christine Gross			

Child and Family Chapter Meeting Attendance and Apologies – 21 December 2017

First Name	Last Name	Organisation	Role	C&FC role	Email Address
Attendance					
Angela	TuiSamoa	Logan Together - CSLT	Parent Representative	primary	angelange72@hotmail.com
Annelise	Hellberg	Twin Rivers	Training and Family Support Manager	guest	annelise@trcare.org.au
Brigid	Kerr	Department of Communities	Project Officer	proxy	brigid.kerr@communities.qld.gov.au
Charmaine	Stubbs	Griffith University & Salvation Army	Collective Impact Facilitator	primary	charmaine.stubbs@aue.salvationarmy.org
Christine	Grose	YFS	Manager Family Coaches / Two generational project	proxy	christineg@yfs.org.au
Debbie	Miscamble	Salvation Army	Communities Program Manager	primary	debbie.miscamble@aue.salvationarmy.org
Diana	Townsend	YFS	Families Manager	primary	dianat@yfs.org.au
Donna	Hanson	Wesley Mission Qld	Community Support Worker	primary	d.hanson@wmq.org.au
Elizabeth	Power	The Benevolent Society	Community Development Worker	primary	Elizabeth.Power@benevolent.org.au
Ellen	Ferris	The Salvation Army	Quality and Business Coordinator	primary	ellen.ferris@aue.salvationarmy.org
Kim	Wright	KENG	KENG Partnership Coordinator	primary	manager@keng.org.au
Louisa	Whettam	Mercy Community Services	Local Level Alliance Facilitator	primary	louisa.whettam@mercy.org.au
Marilyn	Casley	Griffith University	Lecturer, School of Human Services and Social Work	primary	m.casley@griffith.edu.au
Matthew	Cox	Logan Together	Director	primary	matthew.cox@griffith.edu.au
Michael	Jacobs	Logan Together CSLT	Parent Representative	primary	michael.jacobs@keng.org.au
Michelle	Griffin	Logan City Council	Community Development Program Manager	primary	MichelleGriffin@logan.qld.gov.au
Nadine	Lepre	The Benevolent Society	Community Development Worker	primary	Nadine.Lepre@benevolent.org.au
Noel	Summers	Gunya Meta	Board Member	primary	maibinyana41@yahoo.com
Penny	Goodall	The Salvation Army	Community Development Worker	primary	penny.goodall@aue.salvationarmy.org

Sandra	Fields	Logan Together	Deputy Director	primary	sandra.fields@griffith.edu.au
Sarah	Duff	Wesley Mission Qld	Project Officer	proxy	s.duff@wmq.org.au
Susan	Cary	Department of Education	Partnerships and Innovation Officer	primary	Susan.Cary@dete.qld.gov.au
Trisch	Muller	Department of Communities, Child Safety and Disability Services	Director	primary	Patricia.muller@communities.qld.gov.au
Apologies					
Carrie	Rose	Rosies Early Learning	Owner & Pedagogical Leader	primary	carrie_rose@icloud.com
Chantal	Leigh-Smith	Churches of Christ Care	Fostering Team Leader – Kinship and General Fostering	proxy	chantal.leighsmith@cofcqld
Cassandra	Biddick	Department of Communities, Child Safety and Disability Services	Principal Community Services Officer	primary	Cassandra.Biddick@communities.qld.gov.au
Deanne	Body	Access Community Services		proxy	
Denise	Breadsell	Qld Nurses and Midwives' Union	Professional Officer	primary	DBreadsell@qnmu.org.au
Freda	Mitchell	Gunya Meta	Board Member	primary	
Geraldine	Harris	Griffith University	Student	primary	geraldine_harris@hotmail.com
Grainne	Taia	Access Community Services	Community HUB Coordinator	primary	grainnet@acsl.org.au
Jenny	Cartmel	Griffith University	Senior Lecturer	primary	j.cartmel@griffith.edu.au
Jess	Mudge	Logan City Council		primary	
Jessica	Johnson	Logan City Council	Community Development Officer	proxy	JessicaJohnson@logan.qld.gov.a
Karen	Berry	ChildHealth Service, CYCHS	Nursing Director	proxy	CHS-ND@health.qld.gov.au
Linda	Smith	Churches of Christ Care	Service Manager South East Region, Children, Youth & Families	primary	linda.smith@cofcqld.com.au
Lyn	Patman	Bravehearts	Therapeutic Manager	primary	lynp@bravehearts.org.au
Melanie	Houghton	UnitingCare Queensland	Community Services Manager SEQ Child and Family Programs	primary	melanie.houghton@ucommunity.org.au
Norma	Williams	Uniting Care Queensland – Family Relationship Centre	Manager	primary	Norma.Wiliams@ucommunity.org.au
Toniele	Williams	Churches of Christ Care	Fostering Team Leader - Kinship and General Fostering	proxy	toniele.williams@cofcqld.com.au
Wendy	Kastelein	Child Health Logan Central	Nurse Unit Manager	primary	Wendy.Kastelein@health.qld.gov.au